

PRESCOTT TRUE VALUE HARDWARE
APPLICATION FOR EMPLOYMENT

PLEASE PRINT

Position (s) Applied for: _____ Date of Application: _____

Name: _____
 LAST FIRST MIDDLE

Address: _____
 STREET CITY STATE ZIP

Telephone: _____ SSN: _____

Have you ever been employed here before? _____ Yes _____ No

Are you legally eligible for employment in this country? _____ Yes _____ No
(Proof of U.S. citizenship or immigration status will be required upon employment.)

Date available for work: _____

Type of employment desired: _____ Full-time _____ Part-time _____ Temporary

Are you able to meet the attendance requirements of the position?: _____ Yes _____ No

Have you been convicted of a felony in the last seven (7) years? _____ Yes _____ No
(Such conviction may be relevant if job related, but does not bar you from employment.)

If yes, please explain: _____

Driver's License number (if required by job): _____ State: _____

SKILLS AND QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company.

EMPLOYMENT HISTORY

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience.

From	To	Employer	Telephone
Job Title		Address	
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	
Reason for leaving		Hourly Rate/Salary Start \$ _____ per _____ Final \$ _____ per _____	

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EDUCATIONAL BACKGROUND

Name and Location	Years Completed	Did You Graduate?		Course of Study
High School				
College		Major	Degree	
Other				

REFERENCES

Name	Telephone	Years Known
	Area Code ()	
	Area Code ()	
	Area Code ()	

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the Employer's service if I have been employed.

I give the Employer the right to investigate all references and to secure additional information about me, if job-related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

The Employer believes that all employees are to be treated with respect and dignity. Sexual harassment or harassment for any reason, such as that based on race, color, religion, national origin, age, marital status or physical handicap, by a supervisor or another employee will not be tolerated under any circumstances, and can lead to disciplinary action, up to and including discharge.

The application is current for only 60 days. At the conclusion of this time, if I have not heard from the Employer, and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that, just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause, and without prior notice. I understand that no representative of the Employer has the authority to make any assurance to the contrary.

Signature of Applicant: _____

Date: _____

PRESCOTT TRUE VALUE HARDWARE PRE-APPLICATION QUESTIONAIRRE

NAME _____ PHONE # _____
POSITION OF INTEREST? _____ DATE _____

WE ARE OPEN MONDAY THRU SATURDAY 7:30-6:30 AND SUNDAY 9-5, ARE THERE ANY DAYS OR HOURS YOU ARE NOT AVAILABLE TO WORK?

NAME THREE SKILLS YOU HAVE THAT WOULD BE OF GREATEST USE AT PRESCOTT TRUE VALUE:

WHAT IS 10% OF \$750.00? _____

WHAT IS 4 X 17? _____

WHAT IS 72 DIVIDED BY 6? _____

CIRCLE YOUR RESPONSE TO THE FOLLOWING QUESTION

YOU ARE CHECKING OUT AT THE GROCERY STORE AND THE TOTAL OF YOUR PURCHASE IS \$10.20. YOU HAND THE CASHIER \$20.20, AND ARE GIVEN TWO TEN DOLLAR BILLS BACK AS CHANGE. DO YOU

A: KEEP THE CHANGE & LEAVE, THINKING IT'S A GIFT.

B: GIVE BACK ONE OF THE TEN'S, IT'S AN HONEST MISTAKE.

C: KEEP IT, A BIG COMPANY LIKE THAT CAN AFFORD IT.

HOW COMFORTABLE ARE YOU WITH USING COMPUTERS?

VERY SOMEWHAT NOT COMFORTABLE

IN THE LAST 24 MONTHS, HOW MANY EMPLOYEERS HAVE YOU WORKED FOR?